(भारत सरकार का उद्यम)

# India Infrastructure Finance Company Limited <br> (A Govt. of India Enterprise) 

आई आई एक सी एल
I IFCL

Ref: IIFCL/R\&T/2023-24/
$30^{\text {th }}$ May 2023

National Stock Exchange of India Ltd, Corporate Services Department, Exchange Plaza, Plot no. C/1, G Block, Bandra-Kurla Complex Bandra (E) Mumbai - 400051

Dear Sir/Madam,

## Sub: Annual Secretarial Compliance Report for the year ended 31 ${ }^{\text {st }}$ March 2023

Pursuant to Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2021 read with SEBI circular No. CIR/CFD/CMD1/27/2019 dt. February 8, 2019, the Annual Secretarial Compliance Report for the year ended $31^{\text {st }}$ March 2023 is attached at Annexure I.

This is for your information and dissemination.

Thanking you.
Yours faithfully,

| ABHIRUP |  |
| :---: | :---: |
| SING |  |

(Abhirup Singh)
Company Secretary and Compliance Officer

पंजीकृत कार्यालय : 5 वी मंजिल, ऑफिस ब्लॉक - 2 , प्लेट ए एवं बी, एन. बी. सी. सी. टॉवर, ईस्ट किदवई नगर, नई दिल्ली -110023 , दूरभाष : $+91-11-24641330-31$ Regd. Office : $5^{\text {th }}$ Floor, Office Block - 2, Plate A \& B, NBCC Tower, East Kidwai Nagar, New Delhi -110023, Ph.: +91-11-24641330-31 CIN : U67190DL2006GOI144520 वैबसाईट/Website : www.iifcl.in ई-मेल/ E-mal : information@iifcl.in, Fax : +91-11-20815125 हिन्दी में काम करना आसान है, इसका प्रयोग बढ़ाइए।

# ANNUAL SECRETARIAL COMPLIANCE REPORT <br> OF <br> INDIA INFRASTRUCTURE FINANCE COMPANY LIMITED <br> FOR THE FINANCIAL YEAR ENDED 31st MARCH 2023 

[Pursuant to regulation 3.b. of SEBI Circular No CIR / CFD/ CMD1 / 27 / 2019 dated 8th February 2019 under SEBI (Listing Obligations \& Disclosure Requirements) Regulations, 2015]

To,
The Board of Directors,
INDIA INFRASTRUCTURE FINANCE COMPANY LIMITED
CIN: U67190DL2006GOI144520
Registered Office: 5th Floor, Block 2, Plate A \& B, NBCC Tower, East Kidwai Nagar New Delhi-110023

We have conducted the review of the compliance of the applicable statutory provisions and the adherence to good corporate practices by India Infrastructure Finance Company Limited ("Company/IIFCL"), having its Registered Office at 5th Floor, Block 2, Plate A \& B, NBCC Tower, East Kidwai Nagar New Delhi-110023. Secretarial Review was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and to provide our observation thereon.

Based on our verification of the listed entity's books, papers, minutes books, forms and returns filed and other records maintained by the listed entity and also the information provided by the listed entity, its officers, agents and authorized representatives during the conduct of Secretarial Review, we hereby report that in our opinion, the listed entity has, during the review period covering the financial year ended on March 31, 2023, complied with the statutory provisions listed hereunder and in the manner and subject to the reporting made hereinafter:

We Akhil Rohatgi \& Co. Practicing Company Secretaries have examined:
(a) all the documents and records made available to us, and explanation provided by the India Infrastructure Finance Company Limited ("the listed entity/Company"),
(b) the filings/ submissions made by the listed entity to the stock exchanges,
(c) website of the listed entity,
(d) any other document/ filing, as may be relevant, which has been relied upon to make this certification, for the year ended 31 ${ }^{\text {st }}$ March 2023 ("Review Period") in respect of compliance with the provisions of:

(a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
(b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include: -
(a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
(b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 201- Not applicable;
(c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011- Not applicable;
(d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018- Not applicable;
(e) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014- Not applicable;
(f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;
(g) Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013- Not applicable;
(h)Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
(i) Securities and Exchange Board of India (Depositories \& Participants) Regulation, 1996 and 2018 and circulars/ guidelines issued thereunder ( to the extent applicable);
(j) Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009- Not applicable;

And circulars/ guidelines issued thereunder;
and based on the above examination, we hereby report that, during the Review Period:

I. (a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below: -

| Sr. <br> No | Compliance <br> Requirement <br> (Regulations/ circulars/guidelines including specific clause) | Regulation/ Circular No. | Deviations | Action Taken by | Type of Action | Details of Violation | Fine Amount | Observations / <br> Rem arks of the <br> Practicing <br> Company <br> Secretary | Management Response | Remarks |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1. | Regulation 17(1) of SEBI (LODR) Regulations, 2015 | $\begin{aligned} & \text { Regulation } \\ & 17(1) \end{aligned}$ | During the period under review there was no Independent <br> Director on the Board of Directors. Further there was no women director w.e.f. 21.09.2022 on the Board of Directors. | -- |  |   <br> Violation $r$ of <br> Regulation $17(1)$, <br> $18(1), 19(1) / 19(2)$,  <br> $20(2 A)$, $21(2)$ <br> SEBI of (LODR) <br> Regulations, 2015 <br> regarding non <br> appointment of <br> Independent  <br> Directors and also  <br> non appointment of  <br> Women $\quad$ Director  <br> W.e.f. 21.09 .2022  | -" | During the period under review, the Company did not have requisite number of Independent <br> Directors and also Women Director w.e.f, 21.09.2022 on its Board. | The Company being <br> Government <br> Company, the power to appoint <br> Directors vests with the President of India through administrative ministry i.e., Ministry of Finance | During the period under review, Company has requested the MoF for appointment of requisite number of independent Directors and also |
| 2. | Regulation 18(1) of SEBI (LODR) Regulations, 2015 | Regulation 18(1) of SEBI (LODR) Regulations, 2015 | Composition <br> Audit <br> Committee was not in <br> compliance as per SEBI (LODR) <br> Regulations, 2015 due to nonappointment of of Independent directors |  |  |  |  |  | (MoF). <br> During the period under review, <br> Company has requested the MoF for appointment of requisite number of independent | women Director on its Board. |
| 3. | Regulation 19(1)/19(2) <br> of SEBI (LODR) <br> Regulations, 2015 | Regulation 19(1)/19(2) of SEBI (LODR) Regulations, 2015 | Composition of Nomination and Remuneration Committee was not in compliance as per SEBI (LODR) Regulations, 2015 due |  |  |  |  |  | Directors and also women Director on its Board. |  |


|  |  |  | to non-appointment of Independent Directors. |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 4. | Regulation 20(2A) of SEBI <br> (LODR) Regulations, 2015 | Regulation $20(2 A)$ of SEBI (LODR) Regulations, 2015 | Composition of <br> Stakeholder <br> Relationship <br> Committee was not in <br> compliance as per <br> SEBI(LODR) <br> Regulations, 2015 due <br> to non-appointment of <br> Independent <br> Directors. |  |  |  |  |  |  |  |
| 5. | Regulation 21(2) of SEBI (LODR) <br> Regulations, 2015 | Regulation 21(2) of SEBI (LODR) Regulations, 2015 | Composition of Risk Management Committee was not in compliance as per SEBI (LODR) <br> Regulations, 2015 due to non-appointment of Independent Directors. |  |  |  |  |  |  |  |
| 6. | *Regulation 50 (2) of SEBI (LODR) <br> Regulations, 2015 | Regulation 50(2) of SEBI (LODR) Regulations, 2015 | Delay in furnishing intimation about meeting of holders of non-convertible securities during the FY 2022-23 | National Stock Exchange of India Limited ("NSE") \& BSE Limited ("BSE") | Fine | Delay in furnishing intimation about meeting of holders of non-convertible securities during the FY 2022-23 | NSE \& BSE each levied fine of Rs 5,000 | Delay in furnishing intimation about meeting of holders of non-convertible securities during the FY 2022-23 | BSE waived off all the fine imposed till the date of their email dated 02.05.2023 | BSE has intimated vide its email dated 02.05 .2023 stating that all the fines levied till date has |
| 7 | *Regulation 53 (2) of SEBI (LODR) <br> Regulations, 2015 | Regulation 53(2) of SEBI (LODR) Regulations, 2015 | Non submission of annual report within the period prescribed under this regulation. | National <br> Stock <br> Exchange <br> of India <br> Limited <br> ("NSE") <br> \& BSE | Fine | Non submission of annual report within the period prescribed under this regulation. | NSE \& BSE each levied fine of Rs 6,000 | Non submission of annual report within the period prescribed under this regulation. |  | been waived off. However NSE has not waived the said fine |



| 11 | Regulation 3(5) of SEBI (Prohibition of Insider Trading\} Regulations, 2015 | Regulation <br> $3(5)$ of SEBI <br> (Prohibition <br> of Insider <br> Trading\} <br> Regulations, 2015 | Company has not maintained the Structured Digital Database as required under Regulation 3(5) of SEBI (Prohibition of Insider Trading) Regulations, 2015 <br> Company has not submitted quarterly compliance certificate for the quarter ending 30.09.2022 and 31.12.2022 as required under NSE Circular no. NSE/CML/2022/51 and BSE Circular no. 20221028-15 both dated 28.10.2022. | -- | -" | Company has not  <br> maintained the <br> Structured Digital <br> Database as <br> required $r$ under <br> Regulation $3(5)$ of <br> SEBI (Prohibition  <br> of Insider Trading)  <br> Regulations,  <br> 2015  <br>   <br> Company has not  <br> submitted quarterly  <br> compliance  <br> certificate for the  <br> quarter ending <br> 30.09 .2022 and <br> 31.12 .2022 as <br> required under NSE <br> Circular no. <br> NSE/CML/2022/51  <br> and BSE Circular no.  <br> 20221028-15 both  <br> dated 28.10 .2022 .  | ** | $\left.\begin{array}{lr}\text { Company } & \text { has } \\ \text { maintained } & \text { not } \\ \text { the }\end{array}\right\}$ | Management has intimated that equity shares of IIFCL is not listed. Further the debt securities which are listed are largely owned by qualified institutional bodies. No employees have reported any trades in its debts securities. | "* |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |

* The Information/observation is based on the explanation given by the management and documents submitted to us.
(b) The listed entity has taken the following actions to comply with the observations made in previous reports: The company has not submitted the Annual secretarial compliance report for FY ending 31/03/2022
II. Being a Government Company, appointment of Statutory Auditors of the Company has been done by the office of the Comptroller and Auditor General Auditor General or India (C\&AG). The appointment letter also contains terms of appointment of the Statutory Auditors Since, terms of appointment were communicated by the C\&AG. compliance by listed entity with clause $6(\mathrm{~A})$ and $6(\mathrm{~B})$ of SEBI circular number CIR/CFD/CMD1/114/2019 dated October 18, 2019 is not applicable. However, there is no case of resignation by Statutory Auditors appointed by C\&AG.

III. We hereby report that, during the Review Period the compliance status of the Listed Entity is appended as below:

| Sr. <br> No | Particulars | Compliance Status (Yes/No/NA) | Observations/ Remarks by PCS |
| :---: | :---: | :---: | :---: |
| 1 | Secretarial Standards: <br> The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI) | Yes | None |
| 2 | Adoption and timely up-dation of the policies: <br> a) All the applicable policies under SEBI Regulations are adopted with the approval of the Board of Directors of the listed entity. <br> b) All the policies are in conformity with SEBI regulations and have been reviewed and updated on time, as per the regulations/circulars/guidelines issued by SEBI | Yes <br> Yes | None |
| 3 | Maintenance and disclosures on Websites: <br> a) The Listed Entity is maintaining a functional website. <br> b) Timely dissemination of the documents/ Information under a separate section on the website <br> c) Web-links provided in annual corporate governance reports under Regulation $27(2)$ are accurate and specific which redirects to the relevant documents / section of the website. | Yes <br> Yes <br> Yes | None |
| 4 | Disqualification of Directors: <br> None of the Directors of the Company are disqualified under Section 164 of Companies Act 2013 | Yes | None |
| 5 | Details related to Subsidiaries of listed entities have been examined w.r.t.: <br> a) Identification of Material Subsidiary Companies <br> b) Requirements with respect to disclosure of material as well as other subsidiaries | NA | The Company does not have any Material Subsidiary |
| 6 | Preservation of Documents: <br> The listed entity is preserving and maintaining records as prescribed under SEBI regulations and disposal of records as per policy of preservation of Documents and Archival Policy prescribed under SEBI LODR Regulations, 2015. | Yes | None |
|  |  |  |  |


| 7 | Performance of Evaluation: <br> The Listed Entity has conducted performance evaluation of the Board, Independent Directors, and the Committees at the start of every financial year / during the financial year as prescribed in SEBI regulations. | NA |  |
| :---: | :---: | :---: | :---: |
| 8 | Related Party Transactions: <br> a) The Listed entity has obtained prior approval of Audit Committee for all related party transactions. <br> b) The listed entity has provided detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit Committee, in case no prior approval has been obtained. | Yes <br> Yes | None |
| 9 | Disclosure of events or information: <br> The listed entity has provided all the required disclosures under Regulation 30 along with Schedwhe III | Yes | None |


|  | of SEBI LODR Regulations 2015 within the time limits <br> prescribed there under. |  |  |
| :--- | :--- | :--- | :--- |
| $\mathbf{1 0}$ | Prohibition of Insider Trading: <br> The Listed entity is in compliance with Regulation 3(5) <br> \& 3(6) of SEBI (Prohibition of Insider Trading\} <br> Regulations, 2015. | No | Mentioned in Table I. <br> (a) above |
| $\mathbf{1 1}$ | Actions taken by SEBI or Stock Exchanges, if any: <br> No actions has been taken against the listed entity/ its <br> promoters/directors/subsidiaries either by SEBI or by <br> Stock Exchanges under SEBI regulations and circulars/ <br> guidelines issued thereunder except as provided under <br> separate paragraph herein. | Yes | Mentioned in Table I. <br> (a) above |
| $\mathbf{1 2}$ | Additional Non-Compliances, if any: <br> No additional non compliances observed for any SEBI <br> regulation/circular/guidance note etc. | No | None |

## Assumptions \& Limitation of scope and Review:

1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the listed entity.
2. Our responsibility is to report based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
3. We have not verified the correctness and appropriateness of financial Records and Books of Accounts of the listed entity.
4. This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.
